

DOI Work Activity 85: Perform Capital Planning and Project Management

Program Area:	Indirect Cost
End Outcome Goal:	Not applicable
Intermediate Outcome:	Not applicable
DOI Sub process:	5b - Sustain Organizations

Examples/Notes:

Work Activity Description: Perform Capital Planning and Project Management (DOI Work Activity 85)

is to be used when performing work to achieve and maintain compliance with OMB capital planning and investment control and project management requirements, including all program costs for portfolio management and project management which are not attributable to individual IT projects or investments. Reporting under this activity correlates to IT investment reporting under the OMB Exhibit 53 Part 3.

Use **Perform Capital Planning and Project Management (DOI Work Activity 85)** for:

- Establishment and operation of IT investment management and project management programs and functions
- Creation and enforcement of policy and procedures
- Developing and conducting training
- Determining organizational impacts of capital planning and investment control and project management policy, guidance, implementation and operation
- Conducting capital planning and investment control and project management program evaluations and quality control
- Establishing realistic cost, schedule, and performance goals, both strategic and tactical, for the CPIC and project management program
- Automated Capital Planning or Project Management tools
- Overseeing development and quality control of capital planning and project management documents
- Overseeing assessment of the performance of Interior's IT portfolio and projects
- Overseeing evaluation of steady state systems

Perform Capital Planning and Project Management (DOI Work Activity 85) includes supervision and management of portfolio and project management functions, and general administrative support staff for the local office performing the previously mentioned functions.

This work activity is NOT to be used to report capital planning or project management costs for individual IT investments or projects, which are to be reported under DOI Work Activity 80 - Plan IT Investments, DOI Work Activity 81 - Acquire IT Investments, or DOI Work Activity 82 - Operate and Maintain IT Investments.

Output: N/A	Unit of Measure: N/A
Inputs:	Cost Drivers:

System Interfaces:

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